



Levenmouth Local Tourism Association Agenda

Date: 23/3/23

Time: 10am

Venue Address: The Old Manor Hotel, Lundin Links

10am – KETSO workshop re: Fife Coastal Path

11am - Meeting Agenda

- 1. Chairs Welcome and Introduction**
- 2. Apologies**
- 3. Minutes from previous meeting agreed / amended if necessary**
- 4. Update on Previous Meeting Action Points**
- 5. Treasurer report**
- 6. LRF Bid update, including new Project Manager**
- 7. Copywriting and pics for website update**
- 8. Craig from FC – survey results / LLTA Branding**
- 9. Proposal for Tourist Info Stand at stations - update**
- 10. Melville Cairn Proposal**
- 11. Fife Tourism Partnership Update**
- 12. Updates from members**
- 13. Any other Business**
- 14. Meeting Dates**

12:30 - Close

Action Points

Description of Action Point	Anticipated Date of Completion	Task Owner
New Treasurer to be appointed and signatory added to bank account	March '23	Sue / Group
Tourist information at stations. Discuss with FTP and Scotrail	March '23	Sue, Hilary, Linn, Scotrail
Content creation brief for written content, images and video to be created. Project to be started and progressed	March '23	Sue, FTP, Michael
Branding, visitor profile	March '23	Group, FTP, Craig Smith

Feedback on high street idea from Ken Haig	Feb '23	Group
Feedback on art project – Kenneth and Tom	Feb '23	Group
Events funding information	Feb '23	Linn, Michael